



# THE DOWNS SCHOOL

COMPTON, NEWBURY, BERKSHIRE RG20 6AD

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Head: C R Prosser, BSc

Deputy Head: C A Butler, BSc, MPhil

Deputy Head: J Preston, BA



15 November 2016

Dear Parents and Carers

**Y10 BTEC Work Skills Students: “Developing Skills for the Future” Workshops at Watermill Theatre on 16 December 2016, 10 February 2017 and 31 March 2017**

Your son/daughter is being invited to participate in three workshops being held at the Watermill Theatre. The workshops are being facilitated by staff from The Watermill Theatre and are aimed at increasing work/life skills and helping students to recognize their own strengths and abilities. By the end of the workshops students will have greater self-esteem, confidence, social and communication skills to help them prepare for the workplace in the future. The workshops will be as follows:

- Friday 16 December 2016: “Voice Impact”
- Friday 10 February 2017: “Positive Thinking”
- Friday 31 March 2017: “Presenting for Impact”

Students are expected to attend all three workshops.

Students will usually be taken to the Watermill Theatre by school minibus driven by myself or another member of staff. However, should the minibus be needed for another trip the students may need to go by taxi or car. They will be supervised by a member of school staff and will be leaving school at 8.50am and returning at 11.30am on the workshop dates when students will resume their normal timetable. There is no charge for this event. Normal school uniform regulations apply.

Photos may be taken on the day and may be used by the local press, for publicity by The Watermill Theatre and use on the school website. If you have any issues regarding the use of photos please indicate this on the permission slip and we will make alternative arrangements.

**To enable your son/daughter to take part in the event, please return the completed reply slip to the trip box outside Central Resources no later than Friday 25 November.**

Yours faithfully

*P. Allum*

Mrs P. Allum  
Careers Coordinator

**Y10 BTEC Work Skills Students: "Developing Skills for the Future" Workshops at Watermill Theatre on 16 December 2016, 10 February 2017 and 31 March 2017**

***Please return this slip to the trip post box outside Central Resources no later than Friday 25 November 2016***

Student name: ..... Tutor Group: .....

I give permission for my son/daughter to attend the three Watermill Theatre Workshops on 16 December 2016, 10 February 2017 and 31 March 2017, and to travel there and back by school minibus, car or taxi.

I confirm that all medical and emergency contact details, as well as special and dietary needs, remain as already notified to the school. I will notify Mrs Allum immediately of any changes.

I give consent for my son/daughter to be photographed and/or filmed during the event, and any images can be used for promotional material in print or on the internet.

Emergency contact telephone number: .....

Signature (Parent/Carer) ..... Date .....

Parent/Carer (please print).....